

To: Faculty, Staff, Users of Fleet Management Rental Pool Vehicles

From: Cris L. Taylor Director of Fleet Management.

Subject: Fee changes starting July 1st for FY17

Starting July 1, 2016 (FY17), Fleet Management will institute a change in our fees for short term daily vehicle rentals. In order to bring greater value to the Fleet Management Rental Pool user, we will lower the prices of our rental fleet to meet the state contract prices currently offered by Enterprise and National car rentals. In conjunction with the lowering of rates we will also pass all rental fuel used during the time of rental back to the renting department and include unlimited mileage, as is currently being offered by Enterprise and National.

****Note: Vehicles rented greater than two months are considered Long Term Lease (LTL) vehicles; therefore, these new rates only apply to rentals.**

We will still provide a fuel card with every rental eliminating any out of pocket expense incurred by the driver and we will transfer the cost via interoffice for the department's convenience. Examples of the rate reduction are listed below.

Starting July 1, 2016 we will offer:

Compact Sedans for \$26.58 per day, down from \$35.00

Intermediate Sedans for \$28.44 per day, down from \$45.00

Standards Sedans for \$29.38 per day, down from \$52.00

Once again, all rentals will be offered with unlimited mileage and all fuel cost will be passed back to the department.

Our goal is to give the department more control over their transportation budget.

Charter and School Bus Fee Changes

Beginning July 1, 2016, we will begin assessing a 5% service fee to the total bill for Charter Bus Reservations. In order to ensure Charter transportation arrangements are accurate and fulfilled correctly, this small fee increase is necessary to maintain superior service and efficiency enhancements.

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